

Starting with Pressbooks

STARTING WITH PRESSBOOKS

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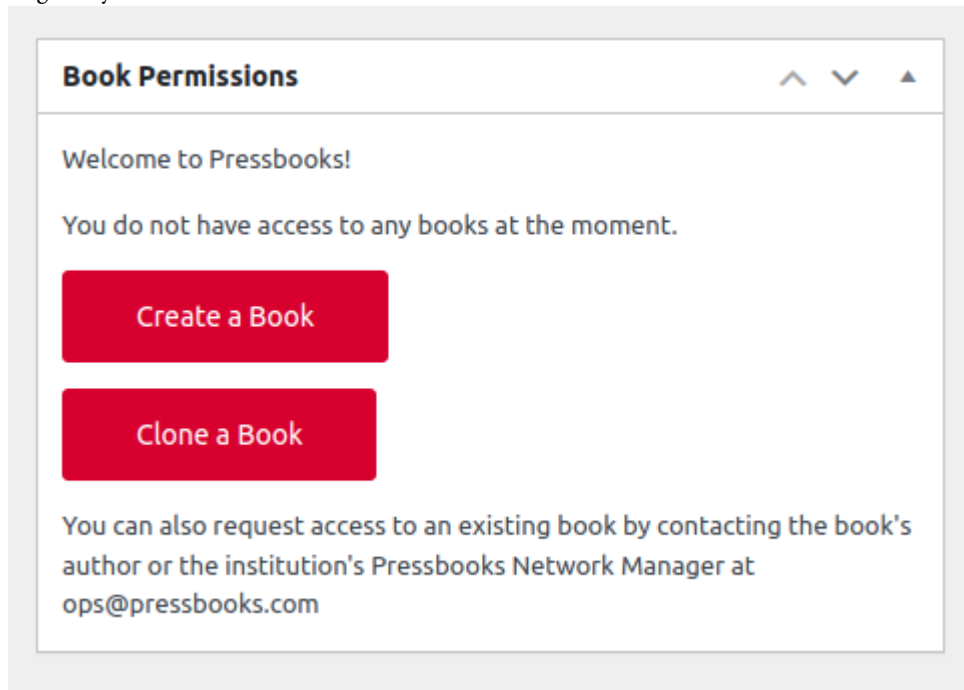
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THE SIMPLE 5 STEP GUIDE TO MAKING A BOOK WITH PRESSBOOKS

Create Your Book

If you already have an account on an EDU or self-hosted Pressbooks network, you can create a book by doing the following:

1. Login to your admin dashboard & click the '**Create a Book**' button:



2. Fill in your desired **webbook address** and **book title** and click the '**Create book**' button. Your webbook address cannot be changed later, so choose this value carefully. The book title can be easily changed at any point in the future.

CREATE A NEW BOOK

Welcome, sheldon. Fill out the form below to add a new book to your account.

Books you are already a member of:

- <https://integrations.pressbooks.network>

Your webbook address is the web address where you will access and create your book. It must be at least 4 characters, letters and numbers only. It **cannot be changed**, so choose carefully! We suggest using the title of your book with no spaces.

Webbook Address:

integrations.pressbooks.network/

myfirstbook

Book Title:

My First Book

Book Language:

English (United States) ▼

Privacy: Would you like your webbook to be visible to the public?

☒ Yes ☐ No

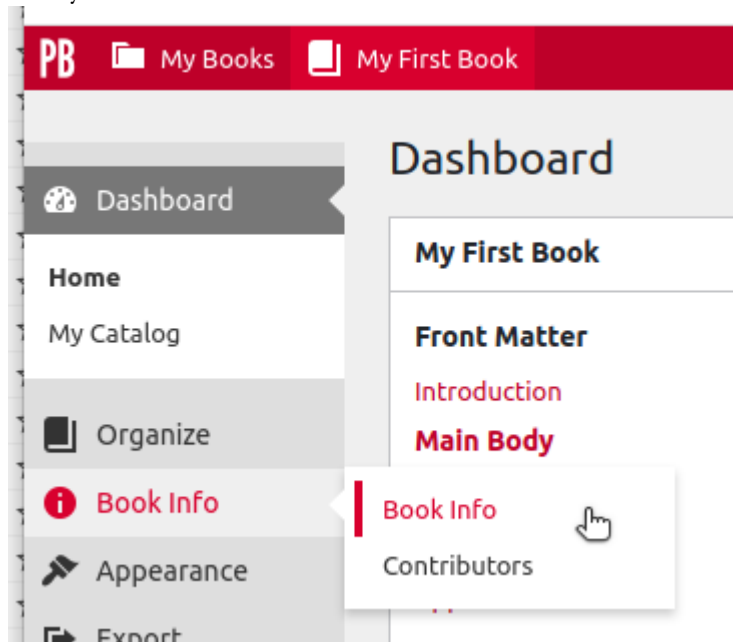
CREATE BOOK

Note: If you don't have access to an existing Pressbooks account, [you can register for a free account on Pressbooks.pub](https://pressbooks.pub), our site for individual authors.

Add Your Book Information

The **Book Info** page is where you add and edit important information (metadata) about your book.

1. From your book dashboard, click '**Book Info**'



2. Enter your desired Book Information and click '**Save**' in the '**Save Book Information**' widget.

Edit Book Information

The book information you enter here appears on your book's cover and title pages and in the metadata of your webbook and exported files.

If you need to enter additional information, click the button below to see all available fields.

Show Additional Book Information

General Book Information

Title

My First Book

Short Title

In case of long titles that might be truncated in running heads in the PDF export.

Subtitle

A demo book for testing purposes

Save Book Information

Save

Add and Organize Your Text

You can add and organize your text from the **Organize** page in the left sidebar menu of your book dashboard. The organize page will allow you to see all of your existing content, its order, and its display status. You'll see the three main components of your book on this page:

Front Matter: Content in this section may include your introduction, foreword, dedication, and more. You can [read more in our chapter on Front Matter](#).

Parts & Chapters: These comprise main body of your book. Your book can contain one or more **Parts**. Each part can contain one or more **Chapters**. Learn more in our chapters on [adding Parts](#) and [adding Chapters](#) to your book.

Back Matter: Content in this section may include your epilogue, appendix, information about contributors, and more. More details can be found in [our chapter on Back Matter](#).

Dashboard

Organize

Organize

Add Part

Add Chapter

Add Front Matter

Add Back Matter

Glossary Terms

Trash

Book Info

Appearance

Export

Publish

Plugins

Media

Users

Tools

Settings

Integrations

Collapse menu

This book's global privacy is set to **PUBLIC**

☒ **Public** — Anyone with the link can see your book. Public books are eligible to be listed in [Pressbooks Directory](#). Individual chapters can be set to private.

☐ **Private** — Only users you invite can see your book, regardless of individual chapter visibility below.

My First Book [Export](#) [Add Front Matter](#) [Add Back Matter](#) [Add Chapter](#) [Add Part](#) [Add Glossary Term](#)

Word Count: 46 (whole book) / 46 (selected for export)

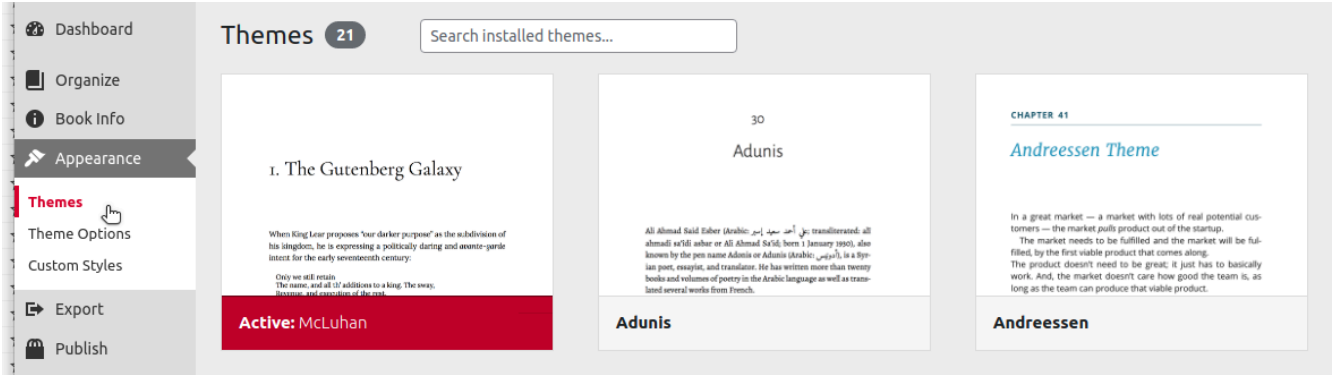
Front Matter	Authors	Show in Web	Show in Exports	Show Title
Introduction	—	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				Add Front Matter
Main Body	Authors	Show in Web	Show in Exports	Show Title
Chapter 1	—	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				Add Chapter
Add Part				
Back Matter	Authors	Show in Web	Show in Exports	Show Title
Appendix	—	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				Add Back Matter

For more information on other ways to import your text into Pressbooks, check out our guide chapter on [How to Get Your Book into Pressbooks](#).

Choose Your Book Theme

Once you've entered or imported the content that will make up your book, you can select and apply your preferred **Theme**. Each Pressbooks theme is a unique template which governs the display of your webbook and export formats (including PDF and ebook exports).

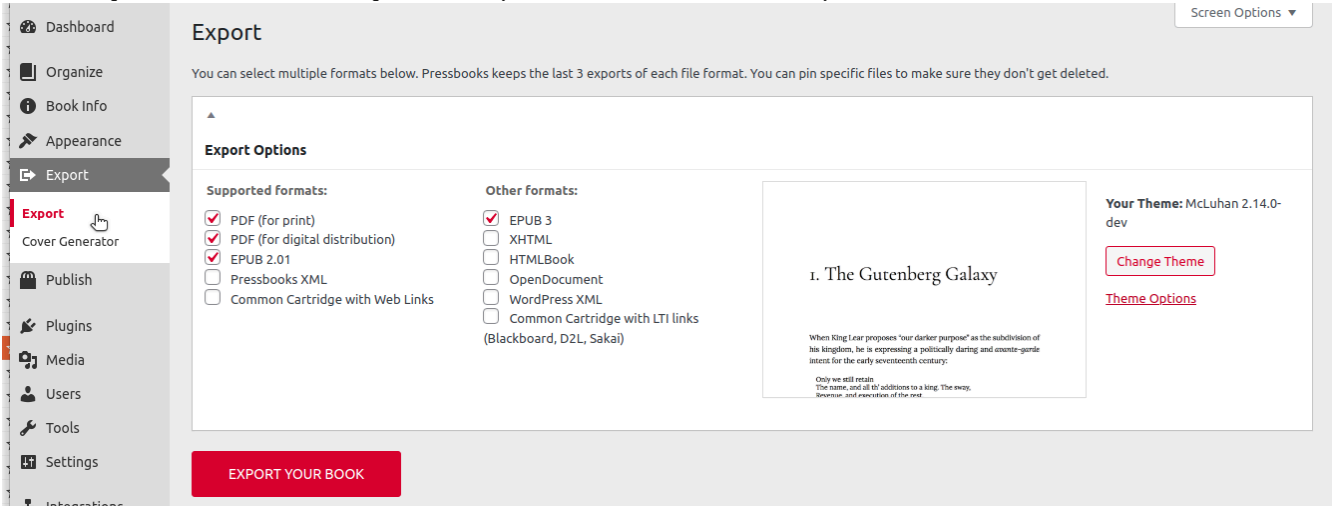
Browse available themes by clicking **Appearance > Themes** from your Book Dashboard:



Once you’ve selected a theme, you can customize several of the design elements for your webbook and export files using [Theme Options](#) or [Custom CSS](#).

Export Your Book

Once you’re happy with the appearance of your book, you can publish it to the web as a webbook or produce exports for distribution or sale. To produce and download export files for your book, click **‘Export’** from your book Dashboard:



NOTE: On Pressbooks.pub, export files will have Pressbooks watermarks and the webbook cannot be made public until the book has been upgraded. See our [chapter on how to upgrade](#).

Prefer to watch and learn?

[Check out these video tutorials.](#)

